

# **2025 TTD Campaign Production**

## **Timeline**

#### **Overview**

This document outlines key deadlines and deliverables for each month of the 2025 Things to Do co-op marketing campaign. Adhering to these timelines ensures that your placements run smoothly and on schedule. If you anticipate delays, please email Meghan Chapman, as soon as possible.

#### **Wave 1 Monthly Deadlines**

April campaign deadlines		May campaign deadlines		June campaign deadlines	
Assets requested	Mar 3	Assets requested	Mar 24	Assets requested	Apr 24
Opt-in deadline	Mar 7	Opt-in deadline	Apr 7	Opt-in deadline	May 7
Asset deadline	Mar 10	Asset deadline	Apr 10	Asset deadline	May 10
Assets ready for review	Mar 19	Assets ready for review	Apr 21	Assets ready for review	May 21
Approval deadline	Mar 25	Approval deadline	Apr 25	Approval deadline	May 26
Placements live	Apr 1	Placements live	May 1	Placements live	Jun 2
Placements end	Apr 30	Placements end	May 30	Placements end	Jul 1
Invoices sent	w/o May 5	Invoices sent	w/o Jun 2	Invoices sent	w/o Jul 7
Reporting delivered	w/o May 5	Reporting delivered	w/o Jun 2	Reporting delivered	w/o Jul 7



## **Wave 2 Monthly Deadlines**

July campaign deadlines		August campaign deadlines		September campaign deadlines	
Assets requested	May 23	Assets requested	Jun 24	Assets requested	Jul 24
Opt-in deadline	Jun 6	Opt-in deadline	Jul 7	Opt-in deadline	Aug 7
Asset deadline	Jun 10	Asset deadline	Jul 10	Asset deadline	Aug 11
Assets ready for review	Jun 19	Assets ready for review	Jul 21	Assets ready for review	Aug 19
Approval deadline	Jun 25	Approval deadline	Jul 25	Approval deadline	Aug 25
Placements live	Jul 2	Placements live	Aug 1	Placements live	Sep 1
Placements end	Jul 31	Placements end	Aug 31	Placements end	Sep 30
Invoices sent	w/o Aug 4	Invoices sent	w/o Sep 1	Invoices sent	w/o Oct 6
Reporting delivered	w/o Aug 4	Reporting delivered	w/o Sep 1	Reporting delivered	w/o Oct 6

## **Wave 3 Monthly Deadlines**

October campaign deadlines		November campaign deadlines		December campaign deadlines	
Assets requested	August 25	Assets requested	Oct 24	Assets requested	Nov 24
Opt-in deadline	Sep 8	Opt-in deadline	Oct 7	Opt-in deadline	Nov 7
Asset deadline	Sep 10	Asset deadline	Oct 10	Asset deadline	Nov 10
Assets ready for review	Sep 19	Assets ready for review	Oct 20	Assets ready for review	Nov 19
Approval deadline	Sep 25	Approval deadline	Oct 24	Approval deadline	Nov 25
Placements live	Oct 1	Placements live	Oct 31, EOD	Placements live	Dec 1
Placements end	Oct 31	Placements end	Nov 30	Placements end	Dec 31
Invoices sent	w/o Nov 3	Invoices sent	w/o Dec 1	Invoices sent	w/o Dec 8
Reporting delivered	w/o Nov 3	Reporting delivered	w/o Dec 1	Reporting delivered	w/o Jan 5